



UPPER MIDWEST CONFERENCE

Certified Lay Minister Certification Process Checklist

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone/s: _____ E-mail: _____

Church Membership: _____

Certification—¶402. TBOD

_____ Professing member of a local Global Methodist Church (or its predecessor) for at least two years.

_____ Satisfactory completion of a course in lay ministry, approved by the Commission on Higher Education and Ministry, covering the church's doctrine, history, polity, and basic Bible knowledge as follows:

_____ Global Methodist History, Polity, Theology

_____ Congregational Care and Ethics

_____ Mission and Evangelism

_____ Understanding the Call; Spiritual Gifts

_____ Basic Bible Training

_____ Satisfactory completion of at least one advanced course in lay ministry, approved by the Commission on Higher Education and Ministry, on an area of ministry (e.g., preaching worship, leading, caring ministry, etc.) Coursework or training in other settings may be counted to meet this requirement at the discretion of the board of ministry.

_____ Course completed and date of completion

_____ National background check.

_____ Written recommendation by the pastor and endorsement by majority vote of the pastor-parish relations committee and charge conference.

_____ Interview and approval by the annual conference board of ministry.

Recommended for certification by Upper Midwest BOM: _____ Yes _____ No

If no, state reason(s): _____

Date: _____ BOM Chair: _____

Recertification—¶402. TBOD (Required every 3 years)

_____ Submitted an annual report to charge conference and annual conference board of ministry outlining what ministry had been done during the year and giving evidence of satisfactory performance.

_____ Endorsement by majority vote of the charge conference annually.

_____ Year One _____ Year Two _____ Year Three

_____ Written recommendation for renewal by the pastor.

_____ Obtained recommendation for recertification from presiding elder.

_____ Completion of an additional national background check every three years.

_____ Satisfactory completion of at least one additional course in lay ministry, approved by the Commission on Higher Education and Ministry, in the last three years.

_____ Interviewed with BOM for recommendation of recertification.

Recommended for recertification by Upper Midwest BOM: _____ Yes _____ No

If no, state reason(s): _____

Date: _____ BOM Chair: _____